



CECHS



EXPECTATIONS FOR VIRTUAL CLASS MEETINGS

- Be on time to all synchronous classes. The expectation is that you will be on time to your class, following your assigned meeting schedule. If you are having technical issues or for any reason are unable to join any synchronous session, we are requesting that a parent/guardian please email your teacher and call the attendance office.
- Use your full name (first and last name) as your screen name for the meeting for attendance purposes. No inappropriate or unrecognizable names are permitted.
- When you join a meeting, your video will be turned on; your camera should remain on for attendance purposes. If your camera is not on, click on the camera icon and the red line will go away, activating your camera.
- Be very aware of your background for your camera. Please make sure all backgrounds are acceptable for school. Virtual backgrounds are available and popular. However, these must also be appropriate and acceptable for school.
- When you join the call your microphone needs to be muted. Please stay muted for the meeting until the teacher directs you to unmute.
- Be sure you are fully and appropriately dressed for all meetings. You do not have to wear the school dress code, just appropriate attire.
- Keep the chat and communication within live sessions to academic-based discussions, unless directed by the instructor. The chat feature is not to be used to make inappropriate or unnecessary comments or to talk to your friends. It should only be used to ask a question or to contribute to our discussion.
- Other personal devices (cell phones, tablets, ipads, etc.) are not to be used for non-instructional purposes during synchronous class time. During our class period, your teacher needs your undivided attention.
- Do not share links or any other content that does not contribute to the class information.
- Please do your best to limit any and all distractions. We understand that space might be limited with competing family members working and learning from home, but whenever possible please isolate yourself during your online learning time

IMPORTANT NOTE*** Reposting and use of any screenshots, screen recordings, photos, or videos not authorized by the instructor is forbidden. Although we are in a remote environment, please respect the privacy of your class and instructors. The honor code still applies. Plagiarism, cheating and unauthorized sharing of work will be disciplined.

 Call 216-838-8250



www.clevelandmetroschools.org/clevelandearlycollege

WE'LL SEE YOU ONLINE!
FOR ANY CONCERNS, REACH OUT TO YOUR
INSTRUCTOR FOR ASSISTANCE.